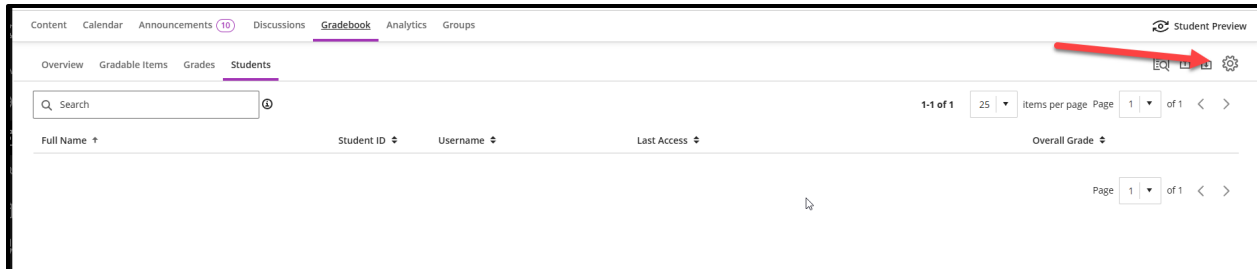


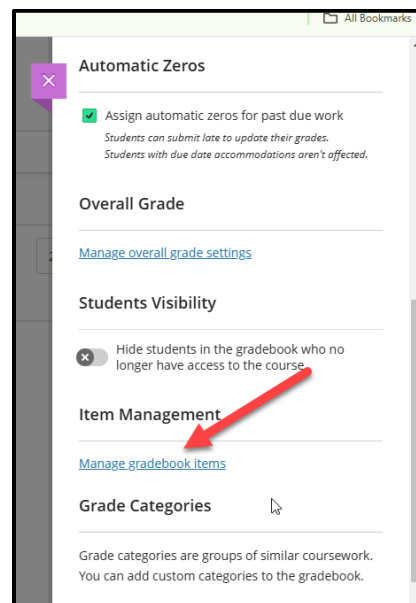


Gradebook - Show and Hide Columns from Instructors in the Gradebook

Instructors can now configure column visibility for their gradebook view, ensuring a cleaner and more organized workspace when grading. We've added a new Items Management page accessible from the **Gradebook Settings** panel. From this page, instructors can configure visibility for a single column selection or in bulk.



Select the gradebook menu item and then select the gradebook settings cog wheel on the upper-right-hand side of the interface.



You will scroll down until you see **Manage gradebook items**. Select this link.



The gradebook items will populate. You will notice a green toggle on the right that shows the visibility of the item.



This is where you adjust the visibility of the item in your gradebook. This example has the visibility switched off.

Item	Category	Due Date	Student visibility	Instructor visibility
ExtraCredit Total	No Category	—	Hidden	☒
Word - Chapter 2 - Formatting and Custom	Assignment	1/21/24, 11:59 PM	Visible	☒
Word - Chapter 1 - Creating and Editing Do	Assignment	1/21/24, 11:59 PM	Visible	☒
Word 2019 in Practice - Ch 1 Guided Projec	Assignment	1/21/24, 11:59 PM	Visible	☒

If you are choosing a bulk change, you will select the individual selection box for each and then choose **Edit Visibility**. This is a bulk change and speeds up the process of modifying each item separately.

Visibility settings apply to the Grade page and Grable Items page for non-student users (instructors, TAs, graders). The student view of any grading-related page is unaffected. If an instructor hides a column from their gradebook, that column continues to appear for students.