



Adding a Total Calculated Column to Display Course Points

Students	Overall Grade	Types of Digital ...
2 Students	34 items	50 points
1 Graded 0 Posted		
	A-	50

When you need to add a calculated column to add up the overall course points, you will need to select the vertical divider between the **Overall Grade** and the column to the right of it.

Students	Overall Grade	Types of Digital ...	Test 1
2 Students	34 items	100 points	100 points
	A-	95	95
Bisk Student	--	Posted	Posted

Click on the + sign to access the sub-menu and select the **Add Total Column** option.

Total Calculated Points

Calculation Details

Select a Calculation Type

Points Weighted

Assign point values to grade categories (such as tests or assignments) and grading items (such as a particular test). [Hide instructions](#)

- Include (p) an item from its category to calculate it independently.
- Exclude (x) items and categories from the grade calculation.

Assignment 24 items 1,550

Test 5 items 665

Settings

Type a description here.

☒ Calculate grades based on points earned out of total graded points.

Select a grade schema

Points

Visible to students

Now, you will need to change the title to **Total Calculated Points** as an example. Please review the categories you have used in your course and the associated points. The total points should match your syllabus.



 Additional Items 3 Items	N/A	▼
Points: 2,335		

Here is an example of the total points in this example course.

 Assignment 24 Items  Edit calculation rules	1,550		▼
 Test 8 Items  Edit calculation rules	665		^
Types of Digital File Extensions Test	50		
Test 2 Test	100		
Test 3 Test	100		
Course Evaluation Survey Test	100		
Q1 Introduction to Visual Development in Marketing Test	100		
Test 1 Test	100		
Homework for Week 6: Probability worksheet Test	15		
File Types in Digital Design (**Webcam**) - Requires Respondus LockDown Browser Test	100		
 Discussion 1 Item  Edit calculation rules	20		▼
 Form 1 Item  Edit calculation rules	100		▼

To verify the point schedule, you can select the down arrow next to the category, and the assigned components will display their values.

 Hidden from students ▼

Grades →

Settings

By default, the column is hidden and will require you to change the status of the column when you are ready to display the calculation to the class. Make sure you save any changes along the way.



Overview	Gradable Items	Grades	Students
Students ⇅	Overall Grade ⇅	Total Calculated ... ⇅	
		2,335 points	
2 Students	34 items	34 items	
		2,077 1 ungraded	

Once you close the **Total Calculation** panel, the column will now appear next to the **Overall Grade**.